



**ANDAMAN & NICOBAR UNION TERRITORY HEALTH MISSION  
&  
OFFICE OF THE STATE HEALTH SOCIETY (A&N ISLANDS)**

**Vacancy Notice**

Sl. No.	Name of the Post	Educational Qualification	No. of Post	Salary	Last date of receipt of application	Interview time, date, & venue
1.	Consultant at State Cell	<p><b><u>Essential Qualification :</u></b></p> <p>Degree/Diploma in community Medicine/Preventive and Social Medicine/Community Health Administration/MPH/MBA Health Care Administration from an institute recognized by MCI</p> <p><b><u>Experience:</u></b></p> <p>At least 03 year experience after obtaining post graduate degree.</p> <p><b><u>Desirable:</u></b></p> <p>Experience of working in public Health Programme preferably in Non-Communicable Diseases</p>	01	Rs. 50,000/-.		
2.	Programme Assistant	<p><b><u>Essential Qualification:</u></b></p> <p>1. Bachelor degree from a recognized University 2. Diploma in Computer Application (One Year) with Adequate Knowledge of MS word, Excel, Accesses Power Point presentation recognized by the council for technical education/ DOEACC</p> <p><b><u>Desirable Qualification:</u></b></p> <p>1. English Typing -35 words per minute. 2. Knowledge of filing, indexing and document Management 3. Excellent writing and verbal communication skills. 4. Proficient in drafting notes and letter in English.</p> <p><b><u>Experience:</u></b></p> <p>6 months of post qualification work experience as a Programme Assistant in any Ministry of Govt. of India/ State Govt. at the Secretariat Level. Preference will be given to those candidates who</p>	01	Rs. 25,000/-	04.12.2015	Interview date will be intimated later to the candidates

		have experiences of working in Health Sector of either Govt. of India at the Ministry level or any State/UT Govt. at the Secretariat levels.				
3.	Audiologist (Audiologist & Speech language pathologist)	<b>Essential Qualification :</b> A bachelor in Audiology & Speech language Pathology/B.S.C (Speech and hearing) from RCI recognized institute.	02	30,000/-		
4.	Audiometric Assistant	<b>Essential Qualification:</b> A technical person with 1 year diploma in hearing, language and speech (DHLS) from a RCI recognized institute.	01	15,000/-		

#### **APPLICATION FORM**

Post Applied for:		Self Attested Photograph					
1. Name of the Applicant:							
2. Father's Name:							
3. Date of Birth:		4. Sex:					
5. Present Contact Address with Telephone No.:							
6. Permanent Contact Address with Telephone No.:							
7. Languages spoken/written:							
8. Education: High school onwards, please list all your qualifications							
S.No	Educational Qualification	Institute/ Board & Location	Year	Marks			Full/Part Time/ Distance Learning
				Full Mark	Marks Secured	%	
1.							
2.							
9. Employment Reg. No.:							
Years of experience:							
10 A. Current Employment:							
From (Month / Year)		To (Month / Year)		Designation			
Location of Employment:							
Description of your duties:							
10 B. Previous Employment:							
From Month / Year		To Month / Year		Designation			
Location of Employment:							
Description of your duties:							
The above information furnished by me is correct and true to the best of my knowledge.							
Signature of the Applicant							

**Documents to be enclosed with the application:**

Self Attested photocopies of Mark Sheets, Certificates in support of Educational Qualifications, e.g. Degree, Post-graduation, Professional Qualifications etc. (as the case may be)

**Experience certificate(s)** specifying **NATURE & PERIOD** of experience should be enclosed.

**Application should be sent in a cover superscripted "APPLICATION FOR THE POST OF ..... and should be addressed to: A & N Union Territory Health Mission, Office of State Health Society, (A & N Islands) Quarter No. AP/111, Atlanta Point, Port Blair-744104**  
**Telefax: 03192-234965/243653, e-mail: [nrhm.anislands@gmail.com](mailto:nrhmanislands@gmail.com)**

**GENERAL INFORMATION**

- i) The appointment will be made purely on merit basis.
- ii) Interested candidates fulfilling the eligibility are requested to apply in the prescribed format in A4 size paper.
- iii) While applying for the post, the applicant should ensure that he/she fulfils the eligibility and other norms and that the particulars furnished by him/ her are correct in all respects and suppression of information would lead to disqualification at any stage.
- iv) Interested candidates shall be ready to work in remote / hard areas as and when directed and also may have to travel to remote/hard areas as required.
- v) Incomplete/defective applications, applications without photograph of the candidates shall be summarily rejected.
- vi) The engagement will be as per the guidelines of under State Health Society (A&N Islands) on Contract basis for period of 11 months from the day you sign the contract within the stipulated period as per the offer of appointment letter. You are liable to serve anywhere in the Andaman & Nicobar Islands. Any extension or renewal of your appointment beyond this duration, if any, will be subject to a review on your performance and contribution in your work and an agreement on terms that must be mutually agreed upon. However this would not be construed in any manner a promise for the regular appointment under State Health Society (A&N Islands).
- vii) No individual call letters will be issued for appearing in the interview.
- viii) No TA/DA shall be payable for appearing in the interview.

**Mission Director  
UT Health Mission**